

# HINXWORTH ARCHERY CLUB CONSTITUTION AND RULES

## 1 THE CLUB

a) The Club shall be known as HINXWORTH ARCHERY CLUB and shall be affiliated to the Grand National Archery Society (GNAS) via the Southern Counties Archery Society (SCAS) and the Hertfordshire Archery Association (HAA)

b) The objects of the club shall be the practice and promotion of archery in all its forms except with regards to crossbows, which shall not be permitted.

c) The Club shall adopt the GNAS Protection of Children and Vulnerable Adults (PCVA) Policy to which all members must adhere; parents, coaches and members must follow the relevant guidelines contained therein. The Club Committee shall appoint a Child Protection Officer and Deputy to whom members are expected to report suspected breaches of the PCVA Policy. Details of the club's Child Protection policy can be obtained from the Child Protection Officer.

d) There shall be an ANNUAL GENERAL MEETING of the Club once a year before the 31 March. At least four weeks notice must be given to all members. The meeting will receive Management Committee Reports, the Annual Accounts, Election of Officers and Any Other Business. Nominations for Officers to be received in writing by the Secretary at least 7 days prior to the meeting.

e) An Extraordinary General Meeting may be called at the request of the Chairman, or by written request to the Secretary, which is supported by at least 25% of the shooting members stating the reason for the meeting.

## 2 MEMBERSHIP

a) There shall be four types of Members; Senior, Junior, Associate and Non-shooting. The total number of shooting members shall be decided by the Committee. Beginners must attend a course run by Hinxworth Archery Club or a non commercial course run by an open archery club approved by the HAC Committee. A Certificate of Competence is issued at the end of the course as proof of attendance.

b) Senior membership is open to persons of 18 years and over who have completed a recognised course of instruction, and to experienced archers (by agreement of the Committee).

c) Junior membership is open to persons under 18 and over 10 years old. On reaching the age of 18 junior members shall automatically become senior members. The minimum age may be waived, at the discretion of the Committee. Junior members must be supervised at all times until they have satisfied the Committee of their proficiency and maturity.

d) The Committee shall, at its discretion, accept Associate Members into the Club. Such Associate Members must be fully paid up members of their own club or GNAS. They will pay the annual club fee less affiliations. They may not shoot for the Club at competitions or take part in the Club Championship or claim Club records nor vote at the AGM or any EGM of the Club.

e) Any club member or parent of a Club member wishing to take photographs, video or cine film at the Club must register their intention with the Club Child Protection Officer. Any other person wishing to take photographs, video or cine film at the Club must pre-register their intention by completing the appropriate GNAS form and submitting it, with proof of identity as required by the current GNAS guidelines, to the Club Child Protection Officer. All juniors must have completed a recognised course of instruction.

f) A copy of these rules will be supplied to each member who shall be bound thereby in all respects as a condition of membership. A copy will also be displayed in the Club container.

### 3 COMMITTEE

a) The Committee will consist of

1. Chairman
2. Secretary
3. Treasurer
4. Equipment Officer
5. Up to 3 Ordinary Club Representatives

b) The Committee shall meet not less than six times per year. Any member having a complaint shall give written notice to the Secretary who will submit it to the Committee for discussion and any decision reached will be final.

c) The Committee shall have the power to co-opt Committee members additional to those set out in rule 3a) or to replace resigning members. All Officers will serve from 1 April until 31 March.

d) At all meetings the Chairman shall preside or, in his absence, the Secretary or the Treasurer in that order.

e) The Committee shall have the right to expel any member of the Club or to deny membership to any person. Any member expelled may have a proportional part of his/her subscription returned at the Committee's discretion.

f) The Committee shall be empowered to deal with any matter not covered by The Club Rules and Constitution.

g) A quorum of the Committee shall be 4 Individuals.

h) A Committee member unable to fulfil their duties will be expected to resign.

#### 4 FINANCE

a) The subscriptions of the Club (including any affiliation fees) shall be proposed by the Treasurer at the Annual General Meeting and be subject to approval by a majority of members present.

b) The annual Club subscriptions including all affiliation fees, shall become payable on the first day of May.

c) On each occasion the Club shoots, a Visitors Fee shall be payable by each visitor shooting, such a fee to be fixed each year at the AGM.

d) The Club shall not be responsible for loss or damage to member's property except where, during official Club shooting session the fall of targets causes damage to members arrows, the replacement cost of which will be reimbursed by the Club.

#### 5 SHOOTING

a) Sundays plus Wednesday and Friday evenings will be Club Target Days. GNAS Rules of Shooting will be observed at all times.

b) Shooting shall at all times be under the control of a Field Captain who, before shooting will check all bosses are secure.

c) Scores will be recorded on official Club score sheets, which will be collected by the Field Captain, Records or League Secretary.

d) Visitors who are members of GNAS or FITA may be permitted to shoot with the Club. They must pay Visitors Fees and satisfy the Field Captain that they hold one of the above memberships.

#### 6 CLUB CHAMPIONSHIPS

a) A Club Championship Tournament shall be held once a year.

b) All Club trophies will remain the property of the Club. Members must return them to the Competition Secretary 7 days before the relevant tournament.

#### 7 CLASSIFICATION MEDALS

Each member who attains a classification shall upon request receive a medal from the Club at cost.

#### 8 DISSOLUTION

The Club may be dissolved by a resolution of two-thirds of the members of the Club at an EGM. In the event of dissolution of the Club the assets will be realised by the

Treasurer and the net assets after repayment of the current years subscriptions will be given to the Hertfordshire Archery Association

**HINXWORTH 10<sup>TH</sup> JUNE 2009**